

Caroline Mishelle Aghajanian

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EDUCATION:

Graduation

Dec 2015

New York University; New York, NY

B.A. in Journalism and Politics

EXPERIENCE:

Sept 2015- Dec 2015

E! News- NBCUniversal

Production Intern- New York City; NY

- Assisted NYC field producers and crew, during shoots, red carpets, and events.
- Provided research on talent/celebrities prior to interviews and events.
- Transcribed interviews, and fed footage to E! News team in LA to prepare for post-production.
- Watched NBC, ABC, and CBS morning shows, and kept producers aware of relevant entertainment news.
- *** Events included Fashion Week, Clinton Global Initiative, Balmain x H&M collaboration, "The Walking Dead" Season 6 premiere, Victoria's Secret Fashion Show, exclusive celebrity interviews, etc.

Sept 2014- Dec 2014

News Group- NBCUniversal

Editorial Production Intern- New York City; NY

- Wrote approximately 2-3 blog posts per day from NBCNews.com to the 11 local affiliate website's national/international sections.
- Wrote long form articles for the affiliate websites, including entertainment, sports, and national/international stories.
- Created new, and updated existing galleries daily (News Photos, Sports, Entertainment).
- Targeted top videos from affiliate websites to Xfinity using CMS Clickability.

May 2014- Aug 2014

Ryan Seacrest Productions

Digital Media Intern- Los Angeles; CA

- Pitched and wrote 4-5 multimedia articles daily for ryanseacrest.com, and promoted on social media.
- Covered daily entertainment news, including celebrity interviews, new media updates, film, television, fashion, etc.
- Published articles using Wordpress and learned how to make GIFs and resize images using Photoshop.
- Assisted with "Man-on-the-street" video shoots for Ryan Seacrest Presents YouTube page.

Sep 2013- Dec 2013

Allure Magazine- Conde Nast

Beauty Department Intern- New York City; NY

- Communicated daily with PR agencies for beauty product requests.
- Researched for products, beauty experts, photos, and story ideas.
- Transcribed interviews for the beauty department.
- Prepared visual product meetings for beauty department editors to review the next season's possible featured products.

Feb 2013- June 2013

American Now with Andy Dean- Premiere Radio

Production Intern- Sherman Oaks; CA

- Researched topics for the political radio show, ranging from technology, medical, and entertainment news.
- Screened 50+ callers during daily 3-hour live radio shows.
- Filed daily show logs for the executive producer, and host Andy Dean.

Dec - 2012

Conan O'Brien Show- Warner Brothers

Production Intern- Burbank; CA

- Research information on previous and future guests.
- Assisted the camera crew and production team during the show rehearsals.
- Transcribed clips from competitor late night talk shows twice weekly: Leno, Fallon, Letterman, and Kimmel.

SKILLS:

- CMS:
 - Wordpress: construct articles, create galleries.
 - Clickability: construct articles and blog posts, create galleries and city modules, share content through Xfinity by Comcast, download videos to the MPX online platform, and target websites.
- Multilingual: English (fluent), Armenian (fluent), Italian (beginner)
- Mac OS | Windows
- Microsoft: Word, PowerPoint, Outlook
- iWork: Pages, Keynote, Numbers
- Adobe: InDesign (proficient), Premiere Pro (proficient), Photoshop (beginner), Audition (beginner).
- Interests: Politics, News, Fashion, Entertainment, and Travel.
- Social Media